

Position: BIM Coordinator

BPAS Architects Cape Town, Western Cape, South Africa (On-site)

Join BPAS Architects in Tygervally, Cape Town, as a BIM Coordinator

Seniority Level: *Mid-Senior level*

Industry: *Architecture and Planning*

Employment Type: *Full-time*

Creative architecture for complex projects. Step beyond blueprints and boundaries to design timeless spaces and create impactful masterpieces. **People first**—let's build a future focused on what they need. We're seeking a professional with a National Diploma or Degree in Architecture, 5+ years of post-qualification experience, and proficiency in BIM, Revit & Autodesk software. We'd love to hear from you if you're ready to contribute your expertise to our team. Opportunity to grow professionally within a future-focused architectural practice, to steer AI, Digital and BIM growth in business with Director of Operations.

Only candidates who meet the criteria will be considered and contacted.

Required Qualifications & Experience:

- National Diploma in Architecture (Min)
- 5-8 years post-qualification experience (min 5 Years)
- Proficient in Revit, Autodesk suite & BIM Tools (min 5 Years)
- Dynamo will be advantageous
- Experience in Implementing BIM Processes

Skills:

- Excellent Communication Skills (Written & Verbal) in English
- Leader & Ambassadorship
- Multi-Disciplinary Model Coordination
- BIM Standards & Digital Governance
- Regulatory Knowledge
- Technical Leadership & Studio Mentorship
- Time & Deadline Management
- Quality Assurance & Model Health Auditing

Purpose of my role:

As a BIM Coordinator you will be responsible for coordinating the Building Information Modeling (BIM) efforts of all project teams. Some responsibilities will include coordinating accurate as-built models according to point cloud data. Collaborating with project teams to identify BIM requirements and standards. Providing technical support and training to staff on drawing systems and workflows. Executing clash detection reports and resolving model issues. Developing and maintaining BIM content libraries (families, templates, etc.). Assisting in resolving model coordination issues and data integration. Leading the implementation of advanced architectural technologies and processes (AI, Automation, etc). Mentoring junior team members in best practices and techniques.

The ideal candidate will be innovating and optimising workflows to improve efficiency and quality.

Personal attributes:

- Technical Ownership & Accountability, Self-Motivation & Digital Innovation, Collaborative Leadership & Respect, Commitment to Excellence, Dedicated Software & Digital Software Curiosity.

Technical KPIs:

- Model Coordination & Error Reduction, Milestone Delivery & Schedule Adherence. Studio Quality Assurance. Research and optimization of workflows and efficiencies.

Key Responsibilities:

- Enthusiastic about exploring emerging new technologies, automation plugins, and architectural software trends, dedicated to researching, testing, training technical team and implementing new digital tools to optimize studio workflows.
- Assisting technical team with architectural drawing production & detailing, hands-on ability to produce, refine, and review complex technical drawings in Revit, ensuring visual graphic quality and precision.

Benefits:

We offer highly competitive remuneration package, including pension contribution and performance bonus based on KPI's. Skill development with intermediate studies and research opportunities.

Steps to take:

1. Apply via email: careers@bpas.co.za
2. Attach updated CV with contactable references